

# IWOPF '99

## EXHIBITOR'S REGISTRATION TERMS AND CONDITIONS

The Management of the International Works on Paper Fair invites you to participate in the Seventh International Works on Paper Fair 1999 (IWOPF'99) in Sydney.

IWOPF'99 will be held at the Byron Kennedy Banquet Hall, Moore Park, Sydney, Australia, from Wednesday 21 - Sunday 25 July, 1999.

The Gala Opening preview will be from 6pm - 9pm on Wednesday, 21 July.

This document details the terms and conditions of participation in IWOPF'99.

It is a condition of participation that artworks exhibited at IWOPF'99 must be original works on paper i.e. Watercolours, Drawings, Original limited-edition Prints, Collage, Photography, Computer aided Images, Illustrated and Artists' books.

For further information about the conditions of participation please contact the IWOPF'99 office.

### **SELECTION OF EXHIBITORS**

Applicants will be reviewed by the IWOPF'99 Selection Committee before being accepted as Exhibitors. The Selection Committee reserves all rights to accept or reject the applicant. Application procedures will be confidential.

Selected Exhibitors will be formally notified.

The deposit will be wholly refunded when an applicant is rejected or when the number of stands is oversubscribed.

### **EXHIBITORS' FEES**

Exhibitors at the IWOPF'99 are offered a choice of three(3) different sizes of Stands at the following Exhibitor's Fees:

<b>Stand Size</b>	<b>Exhibitor's Fees</b>
A 20 m <sup>2</sup> (approx)	A\$ 4,700
B 16 m <sup>2</sup> (approx)	A\$ 4,200
C 12 m <sup>2</sup> (approx)	A\$ 3,700

*A deposit of 40% is payable Friday 5 March, 1999.*

Deposits are non-refundable for selected Exhibitors

Stand A.	A\$ 1,880
Stand B.	A\$ 1,680
Stand C.	A\$ 1,480

*The closing date for registration is Friday 5 March, 1999.*

*The Balance (60%) of the Exhibitor's Fee is due on Friday 21 May, 1999.*

Stand A	A\$ 2,820
Stand B	A\$ 2,520
Stand C	A\$ 2,220

### **SPECIAL OFFER**

A special discount of \$ 200 is offered to exhibitors who will pay the total amount of the exhibitor's fee before the *1st of February 1999.*

### **DESCRIPTION OF STAND**

Each stand is provided with three (3) white walls with an open front and a height of 2.4m.

It is prohibited to use paint, nails, adhesives, etc. on the fixed parts of the building.

Not included in the Exhibitor's Fee are: furniture for the stand, extra lights/electricity, phone, car parking and insurance.

Provisions for hire of furniture and additional lighting can be made and further details will be provided following registration.

### ***CATALOGUE***

An official catalogue will be published, which will include details on Gallery Exhibitors and general information about the IWOPF'99. The catalogue will be printed in black and white with the cover in colour. Each standard catalogue entry contains gallery contact details, artists exhibiting at the IWOPF'99, a list of Gallery Staff participating and photographs of works by artists represented at the IWOPF'99.

To contribute to the correct production of this publication, necessary information and B&W prints will be requested following registration.

The deadline for this material is: Thursday 29 April, 1999.

### ***PUBLICITY***

In order to arrange pre-publicity for the IWOPF'99 in the national and international publications we need good quality colour transparencies or black & white prints of artworks which will be exhibited at the IWOPF'99 or works by artists represented at the Fair.

Each colour transparency and B&W photo should be properly identified with:

- ❖ *Name of Artist,*
- ❖ *Title of Work,*
- ❖ *Date of Work,*
- ❖ *Dimensions of Work,*
- ❖ *Medium,*
- ❖ *Name of Gallery.*

Copyright on (Contemporary) artworks are vested in the artist and remains as such unless transfer is agreed to by the artist. Only photographs for which the artist's permission for reproduction/ publication has been secured should be submitted.

Every effort will be made to return all photographic material, however we are unable to guarantee its safe return.

### ***INSURANCE/LIABILITY***

The management of IWOPF'99 and all persons or corporations employed thereby or contracted thereto shall not be liable in tort or contract or otherwise for any loss of or damage to or deterioration of any artworks, exhibits or any other property of or in the care of the exhibitor which arises as the result of any cause or occurrence whatsoever including theft, fire or water and also including any negligence of IWOPF'99 or any of the above-mentioned persons or corporations.

Exhibitors are therefore advised to insure their artworks, exhibits and other property from the time they leave the country/gallery of origin until such time as they return to their original location, or with regards to goods sold until the time they are removed from the Byron Kennedy Banquet Hall in Sydney, Australia.

### ***FLOOR PLAN***

Each exhibitor will receive a floor plan on which the assigned stand-space will be indicated.

Further details will be provided following registration, including information about additional lighting and electrical work, telephones, furniture for stands, parking, freight and details of the advertising and promotion.

## IWOPF'99 SYDNEY EXHIBITOR'S REGISTRATION FORM

*I wish to participate as an Exhibitor in IWOPF'99*

NAME OF GALLERY/EXHIBITOR \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

\_\_\_\_\_ POSTCODE \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FACSIMILE \_\_\_\_\_

DIRECTOR (REPRESENTATIVE) \_\_\_\_\_

*I wish to participate as an exhibitor in IWOPF'99: (Please tick)*

Stand A	A\$ 4,700	40% Deposit A\$ 1,880
Stand B	A\$ 4,200	40% Deposit A\$ 1,680
Stand C	A\$ 3,700	40% Deposit A\$ 1,480

**40 % Deposit, deadline: 5 March, 1999**

- I wish to take advantage of the \$ 200 discount by paying the full amount before 1-2-99 to IWOPF'99: A\$ \_\_\_\_\_, or
- I enclose herein our first cheque/non-refundable Exhibitor's Fee deposit (40%) made payable before 6-3-99 to IWOPF'99: A\$ \_\_\_\_\_
- I undertake to forward the balance (60%) by: 21 May, 1999.
- I understand that IWOPF'99 accept no liability for damage to artworks at IWOPF'99 as detailed in the Exhibitor's Registration Form.
- I undertake to abide by the terms and conditions of participation in IWOPF'99 as detailed on this Exhibitor's Registration Form.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

**Return with cheque to: The Director IWOPF'99  
9 The Rampart  
Castlecrag NSW 2068  
Australia**

**Registrations close: March, 1999**

*Tel. 61-2-9958 4118  
Fax 61-2-9958 8669*